

PRESTON COUNTY  
PROFESSIONAL STAFF DEVELOPMENT SESSIONS  
(SERVICE PERSONNEL)  
2010-2011

<b>WHO</b>	<b>WHAT</b>	<b>WHEN</b>	<b>WHERE</b>	<b>TIME</b>	<b>CE CREDITS</b>
Mechanics (Transportation) (Required)	State Transportation Conference	July 26 – 29	Snowshoe Conference Center	TBA	18 hours
County Office Child Nutrition Staff (Required)	POS/New Computer Program Training	August 2 <sup>nd</sup>	BOE	8:30 – 4:30	6 Hours
POS (Breakfast & Lunch Line Computer Operators)	POS/New Computer Program Training	August 3 <sup>rd</sup> or 4 <sup>th</sup>	PHS Cafeteria	8:30 – 11:30 (both days)	3 Hours each day
School-Based Secretaries (Required)	POS/New Computer Program Training	August 3 <sup>rd</sup> or 4 <sup>th</sup>	PHS Cafeteria	12:30 - 4:00 (both days)	3 Hours each day
Custodians & Maintenance (Required)	Asbestos Awareness	August 9 <sup>th</sup>	TBA (Harold Rumor)	9:00 - 12:00	3 hours
Custodians & Maintenance (Required)	Fire Extinguisher Safety	August 9 <sup>th</sup>	TBA (JT Martin)	1:00 - 4:00	3 hours
Secretaries (county office), Custodians, Maintenance (Required)	First Aide / CPR Training	August 10 <sup>th</sup>	BOE	8:00 - 3:00	6 hours
WVEIS Updates	Technology	Aug 11 <sup>th</sup>	PHS Rm 121	8:30- 11:30	3 Hours
ALL SERVICE PERSONNEL (Required)	Opening Session	August 16 <sup>th</sup>	PHS Gymnasium	8:30 – 11:30	3 hours
Cooks (Required)	Policies & Procedures Up-Date	August 16 <sup>th</sup>	PHS Cafeteria	1:00 – 4:00	3 hours
Bus Drivers (Required)	Policies & Procedures	August 16 <sup>th</sup>	TBA B. Helmick & Dr. Parsons	1:00 – 4:00	3 hours

