

**R 8-28-9 College Tuition Assistance for Instructional Personnel (Federal Funds)**

Preston County Schools, based upon the availability of federal funds, may assist in the payment of college tuition for instructional personnel who qualify to receive benefits under federal guidelines. Reimbursement will not be granted for courses that are Pass/Fail or Satisfactory/Unsatisfactory. Reimbursement will only be issued for courses issuing a letter grade. Preston County may enter into agreements with institutions of higher learning to offer courses, at a reduced tuition.

In order to be eligible to receive tuition assistance, the course(s) shall:

- ❖ Increase the individual's subject matter knowledge; or
- ❖ Assist the individual's in becoming "highly qualified."

The Preston County Board of Education shall disburse tuition assistance funds to applicants for the following reasons only:

- ❖ The applicant has submitted an application to the state for tuition reimbursement as provided under W.Va. Code §18A-3.3a and has been approved as having all of the documentation required for reimbursement through the state tuition reimbursement funding system, but no state funds remain for reimbursement and the applicant has received an "Out of Funds" letter from the WVDE Office of Professional Preparation. This letter may be taken to the county Title I, Title II or RESA VIII Special Education programs Director/s for possible reimbursement.
- ❖ The applicant has submitted all required documentation to the state for coursework that had an official ending date during the month of June, but the application was not received by the annual June 15 fiscal year deadline. However, if the application was received before the end of the next fiscal year, then the applicant will receive a "Coursework Ending in June" letter from the WVDE Office of Professional Preparation. This letter may be taken to the county Title I, Title II or RESA VII Special Education programs for possible reimbursement.

The amount of funding available from funded Title I, Title II or RESA VII Special Education county programs for assistance for tuition shall be dependent upon the amount of available funding received by Preston County and RESA VII and may vary from year to year.

**(WVC §18A-3-3a)**