

#### **R 7-5-4 Professional Support Personnel Responsibilities**

- ❖ In addition to established laws, policies, rules and regulations, job descriptions for professional support personnel may include the following responsibilities when appropriate:
  - Plans, prepares and implements new programs or facilitates change in the existing program;
  - Organizes, directs, and coordinates programs;
  - Gathers and interprets data for individuals, groups or programs;
  - Delivers services to students or others;
  - Collaborates with school personnel and/or parents to coordinate the delivery of services to students or others;
  - Facilitates professional development activities to achieve goals;
  - Develops and improves individual competencies and skills to deliver services; and
  - Demonstrates competency in the knowledge and implementation of technology standards.