

<p>PRESTON COUNTY BOARD OF EDUCATION  FILE: 3 – CURRICULUM AND INSTRUCTION  <b>File: 3-26 Instructional and Non-Instructional Activities  (Accrued Instructional Time)</b></p>	<p>Last Reviewed: 8-9-10  Next Review: 7-1-12</p>
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Instructional times are to be used for the program of studies and for discretionary instructional activities. Instruction and instruction-related activities are defined in State Board Policy 2510. The distinction between instructional and non-instructional activities is not always clear cut. However, some activities are clearly non-instructional related and should not be conducted on school time during those days which are part of the instructional term.  
(WVC §18-5-45; §18-5-45(a)(2), (n)(4); SBP 2510)

**R 3-26-1 Instructional and Non-Instructional Activities Defined**

Non-instructional activities which may not infringe upon the instructional day include, but are not limited to, the following:

- ❖ Closing schools for non-emergency reasons, e.g. early release before a holiday.
- ❖ Holding athletic contests, practices, and pep rallies during the instructional day.
- ❖ Dismissing school for faculty meetings.

Students may leave school early or be excused from school to attend Secondary School Activities Commission and State Board sanctioned activities which include, but are not limited to:

- ❖ Early release because of travel time needed to participate in an athletic event. However, principals shall strive to arrange athletic schedules that minimize the necessity of leaving school early.
- ❖ Participation in state-wide tournaments and playoffs.
- ❖ Band programs are exempt because they are a curricular activity because of a unit of credit is provided and it requires a certified teacher to provide instruction. Again, schedules should be designed to minimize interruptions to the total school’s instructional day.
- ❖ Participation in statewide events such as social studies fairs, Golden Horseshoe Day, Young Writers Day, etc.

Some activities, such as school clubs, student government, assemblies, etc. may be either instruction or non-instruction related. The relationship of such activities to the Content Standards and Objectives becomes the determining factor in such instances.

### **R 3-26-2      Accrued Instructional Time**

Accrued instructional time is the time accrued during the entire instructional term as a result of time added beyond the required length of the instructional day, which may be accumulated and used in larger blocks of time during school year for instructional or non-instructional activities as defined by the State Board.

- ❖ Accrued instructional time may not be used to avoid 180 separate days of instruction.
- ❖ Accrued instructional time may not be used to lengthen the time provided in law for faculty senates or to convert a complete day of instruction into a day to be used for some other purpose.
- ❖ The use of accrued instructional time for extracurricular activities will be limited by the State Board and these activities are currently limited to the attendance by students of certain activities sanctioned by the Secondary School Activities Commission when those activities are related to statewide tournaments or playoffs or are programs required for Secondary School Activities Commission approval.
- ❖ Accrued instructional time may be used by schools and counties to provide additional time for professional staff development and continuing education as may be needed to improve student performance and meet the requirements of the federal mandates affecting elementary and secondary education. The amount of accrued instructional time used for this purpose may not exceed three instructional days.
- ❖ Co-curricular activities may, by their nature, be scheduled without regard to the use of accrued instructional time.  
(WVC §18-5-45; §18-5-45(a)(2), (n)(4); SBP 2510)

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Adopted:                      July 10, 1995  
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