

**PRESTON COUNTY SCHOOLS**  
**731 Preston Drive, Kingwood, West Virginia 26537**  
**Notice of Extracurricular Contract Vacancy**  
**2011-2012 School Year**  
**Math Field Day Coordinator**

**Posting Date:** September 7, 2011                      **Closing Date:** September 13, 2011  
**Title:** 1 County Coordinator                      **Location:** County Schools  
**Budget Source:** Jobs Act Funds  
**Employment Term:** As needed for activities  
**Salary:** \$500.00 County Coordinator--Flat Rate

**Application Process:** Submit a letter expressing interest in the position and a bid sheet to the Personnel Office

**Responsibilities:** To oversee coordination of the Math Field Day experience for all Grade Level Coordinators, which includes contacting each school for participants, preparation of test, call for volunteers, prepare schedule, and other duties required to facilitate this experience for students of Preston County Schools, for local, regional, and state events.

**Qualifications:** Teachers with grade appropriate Math certification in Preston County Schools

**Experience with Coordinating Math Field day preferred**

**Willingness to work with County Grade Level Coordinators to facilitate the Math Field Day Program**

**Equal Employment Opportunity:**

*As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.*