

PRESTON COUNTY SCHOOLS  
731 PRESTON DRIVE  
KINGWOOD, WV 26537  
304-329-0580 FAX 304-329-0720  
NOTICE OF VACANCY FOR 2011-2012 SCHOOL YEAR

Posting Date: June 14, 2011 Closing Date: June 21, 2011  
Title: Technology Integration Specialist (TIS) Budget Source: Title I  
School: Kingwood/Valley—County Itinerant Employment Term: 2011-2012 School year  
Salary: Based upon degree/experience Supervisor: Principals/ Title I Coordinator

**CERTIFICATION:** WV Teacher Licensure + WV Technology Integration Specialist Credential or Temporary Authorization OR willing to pursue TIS credential.

**Application Process:** Submit a bid sheet, letter of interest and a resume' to the personnel office by 4:00 p.m. eastern time on the closing date by mail or fax.

**MINIMUM QUALIFICATIONS:**

- Excellent written and oral communication skills;
- Evidence of leadership and relationship building;
- Prior application of technology skills;
- Familiarity with work in an educational setting;
- Up to date knowledge of technology applications in an educational setting;
- Capable of providing a Title I report;
- Work collaboratively with teachers and students to integrate technology and instruction.
- A direct correlation shall be established linking technology to the instructional strategies identified within the school improvement grants and the school's five year strategic plan.
- Teaching experience; classroom management skills and effective communication and interpersonal skills;
- Experience with efficient technology strategies for project-based learning (PBL), differentiated instruction (DI), response through intervention (RTI) and backward design;
- Successful interview.

**DUTIES AND RESPONSIBILITIES RELATED TO TIS POSITION**

- Assess technology knowledge and skill levels of staff;
- Identify software, curriculum, teaching strategies and other educational resources available to meet specific school, teacher and student needs;
- Participate in school strategic planning and grant writing;
- Develop a technology component to the school's professional development plan, aligned with the school's grant proposal and five year strategic plan;
- Collaborate/coordinate with teachers to support the use of technology in delivery of curricula through a variety of instructional strategies;
- Adhere to and communicates copyright as well as other laws and guidelines pertaining to the distribution and ethical use of all resources;
- Model the integration of technology in all curriculum areas, providing an emphasis in curriculum areas identified for improvement in the school strategic plan
- Conduct staff development in the areas of technology integration, the new West Virginia Learning Skills and Technology Tools Content Standards and Objectives (Policy 2520.14), educator technology standards as reflected in West Virginia Policy 5310;
- Performance evaluation of school personnel and various statewide technology resources as well as county school software application;
- Participate in meetings and professional development structured by the WVDE;
- Participate in professional development in regard to maintaining most current certification;
- Assess and report progress in student achievement based on accountability measures;
- Prepare and submit accurate reports in a timely manner as required.

**OTHER DISCLAIMERS**

In addition to experience in the aforementioned responsibilities, the candidate should have:

- An understanding of fundamental learning theories and methods of instruction blended with knowledge of technology;
- Expertise with strategies for integrating technology into the curriculum such as interactive we activities, online resources, digital portfolios and other forms of classroom assessment as deemed appropriate;
- Accountability for this position is determined through the utilization of the following methods:
- School Assessment for the Integration of Technology Monitoring Instruments
- Onsite classroom observation and monitoring
- Trend analysis of targeted needs and student achievement form year to year
- Presentation Showcase: A Year in Review Multi-Media Project focusing on technologyintegration and 21<sup>st</sup> Century learning in the school district.
- TSR Teacher Status Report goals for technology
- The TIS is not responsible for monitoring and troubleshooting computer labs, maintaining computer networks, or providing technical support to schools or districts.
- This individual may not cover classes and the time in the building should maintain an instructional focus. (not supervising students during non instructional times)

This position is subject to a reduction in force at the end of the 2011-2012 school year.

**Equal Employment Opportunity:**

*As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.*