

**VACANCY LIST  
PRESTON COUNTY SCHOOLS  
731 PRESTON DRIVE  
KINGWOOD, WEST VIRGINIA 26537**

"AS REQUIRED BY FEDERAL LAWS AND REGULATIONS, THE PRESTON COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, AGE, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT AND IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES. INQUIRIES MAY BE REFERRED TO CAROL RILEY, TITLE IX COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO SECTION 504 COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DIRECTOR OF PERSONNEL, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DEPARTMENT OF EDUCATION'S DIRECTOR OF THE OFFICE FOR CIVIL RIGHTS."

PERSONS INTERESTED IN MAKING APPLICATIONS FOR ANY POTENTIAL OR EXISTING VACANCY LISTED SHOULD CONTACT **THE PERSONNEL OFFICE, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WV 26537 - PHONE 329-0580.** THE BOARD AND THE SUPERINTENDENT RESERVES THE RIGHT TO REJECT ANY APPLICATIONS OR TRANSFER REQUESTS AFTER **June 1, 2011.**

**DATE VACANCY LISTED: May24, 2011      SCHOOL TERM: Summer 2011**

**NON-CERTIFICATED PERSONNEL  
Summer Extra-Duty Assignments**

<b>VAC#</b>	<b>LOCATION</b>	<b>DESCRIPTION OF VACANCY</b>
<b>S11ED-06 &amp; S11ED-07</b>	<b>Bus Garage</b>	<b>2 Bus Garage Helpers, effective 06-14-11 thru 08-12-11 ( on an as needed basis)</b>  <b>Class "B" CDLs with proper endorsements Shift : Will be determined Pay grade: "D"</b>  <b>Duties include, but not limited to, cleaning and pressure washing frames and underneath school bus bodies, and other board vehicles. May include transporting buses from one location to another. Will be directly accountable to Coordinator of Transportation or his designee.</b>

**PRESTON COUNTY SCHOOLS OFFERS PUBLIC EMPLOYEES INSURANCE, RETIREMENT AND BOARD OFFERED DENTAL/OPTICAL PLAN.**

**REFERENCE:            Policy 8-18**

