

P EC 104
Re-posted

PRESTON COUNTY SCHOOLS
731 Preston Dr.
Kingwood, WV 26537
Telephone - 304-329-0580
EXTRACURRICULAR VACANCY

Posting Date: October 27, 2010 Closing Date: November 3, 2010
Location: Preston High School Contracted Salary: \$20.00 per hour
Position: Tutoring Instructor for the Homeless Grant
Specialty Area: Spanish
Number of Positions: 1

Schedule: 18 hours for the school year 2010-2011

- Qualifications:
1. Bachelor Degree in education preferred.
 2. Experience in middle or high school education preferred.
 3. Excellent interpersonal and organizational skills.
 4. Experience working with at risk children.
 5. Relates well to child and school staff

Job Description/Major Duties:

1. Provide instruction to students in small groups or individuals.
2. Provide homework help to students.
3. Monitor academic progress and homework completion rates.
4. Collaborate with parents and regular teachers to target and provide services based on individual student needs.
5. grade and names of students who attend each tutoring session. Attend trainings and staff meetings as required.
6. Document

Employment Effective:

Upon approval – May 2011
– Position is contingent upon grant funding from Homeless Grant.

To Apply: Submit application to Preston County Schools

Equal Employment Opportunity:

As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.