

**VACANCY LIST
PRESTON COUNTY SCHOOLS
731 PRESTON DRIVE
KINGWOOD, WEST VIRGINIA 26537**

"AS REQUIRED BY FEDERAL LAWS AND REGULATIONS, THE PRESTON COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, AGE, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT AND IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES. INQUIRIES MAY BE REFERRED TO CAROL RILEY, TITLE IX COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO SECTION 504 COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DIRECTOR OF PERSONNEL, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DEPARTMENT OF EDUCATION'S DIRECTOR OF THE OFFICE FOR CIVIL RIGHTS."

PERSONS INTERESTED IN MAKING APPLICATIONS FOR ANY POTENTIAL OR EXISTING VACANCY LISTED SHOULD CONTACT **THE PERSONNEL OFFICE, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WV 26537 - PHONE 329-0580**. THE BOARD AND THE SUPERINTENDENT RESERVES THE RIGHT TO REJECT ANY APPLICATIONS OR TRANSFER REQUESTS AFTER

August 31, 2010.

DATE VACANCY LISTED: August 23, 2010 SCHOOL TERM: 2010-2011

NON-CERTIFICATED PERSONNEL

<u>VAC#</u>	<u>LOCATION</u>	<u>DESCRIPTION OF VACANCY</u>
S 1043	County	1 Bus Operator, Run #V83 (Valley area), for a leave of absence. Pay Grade "D"
S 1044	Terra Alta/East Preston School	1 Kindergarten Aide, for the 10-11 school year. Minimum - Pay Grade "C" Aide assistance to students on school bus.
S 1045	Valley Elementary	1 Kindergarten Aide, for the 10-11 school year. Minimum - Pay Grade "C" Aide assistance to students on school bus.
S 1046	Central Preston Middle	1 Special Education Aide (for a leave of absence) Minimum - Pay Grade "C" Aide assistance to students on school bus. May be required to complete Autism Mentor Training.
S 1047	Terra Alta/East Preston	1 Special Education Aide, for the 10-11 school year. Minimum - Pay Grade "C" Aide assistance to students on school bus. May be required to complete Autism Mentor

Training

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S 1048 Terra Alta/East Preston 1 Special Education Aide, for the 10-11 school year.

Minimum - Pay Grade "C"
Aide assistance to students on school bus.
May be required to complete Autism Mentor
Training

S 1049 Terra Alta/East Preston 1 Custodian, 210-day employment term.

Pay Grade "C"
1:00-9:00 p.m. shift.

SEC 1057 County Office 1 Substitute Secretary - Supplemental Contract in the
Personnel Office as needed.

Previous knowledge & training in school
personnel practices, records, contracts and
required confidentiality.

***PRESTON COUNTY SCHOOLS OFFERS PUBLIC EMPLOYEES INSURANCE,
RETIREMENT AND BOARD OFFERED DENTAL/OPTICAL PLAN.***

REFERENCE: Policy 8-18