

**VACANCY LIST  
PRESTON COUNTY SCHOOLS  
300 PRESTON DRIVE  
KINGWOOD, WEST VIRGINIA 26537**

"AS REQUIRED BY FEDERAL LAWS AND REGULATIONS, THE PRESTON COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, AGE, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT AND IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES. INQUIRIES MAY BE REFERRED TO CAROL RILEY, TITLE IX COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO SECTION 504 COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DIRECTOR OF PERSONNEL, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DEPARTMENT OF EDUCATION'S DIRECTOR OF THE OFFICE FOR CIVIL RIGHTS."

PERSONS INTERESTED IN MAKING APPLICATIONS FOR ANY POTENTIAL OR EXISTING VACANCY LISTED SHOULD CONTACT **THE PERSONNEL OFFICE, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WV 26537 - PHONE 329-0580**. THE BOARD AND THE SUPERINTENDENT RESERVES THE RIGHT TO REJECT ANY APPLICATIONS OR TRANSFER REQUESTS AFTER **June 10, 2010**.

**DATE VACANCY LISTED: June 3, 2010      SCHOOL TERM: SUMMER 2010**

**NON-CERTIFICATED PERSONNEL**

<b><u>VAC#</u></b>	<b><u>LOCATION</u></b>	<b><u>DESCRIPTION OF VACANCY</u></b>
S 963	County	<b>1 Substitute Payroll Supervisor, as needed to fill in for absent employee - 06-14 thru 08-01-10.</b>  <ul style="list-style-type: none"><li>- Previous payroll experience preferred</li><li>- Experience with WVEIS Payroll Software.</li></ul>

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